



# Alteration Application

It is recommended that you review the FAQs, Declaration of Covenants, Conditions and Restrictions and provide a complete detailed description of your request for prompt approval. Missing information will cause delays. For information, please see the following webpage (Samples are provided):

[www.River-Plantation.com/architecture-requests](http://www.River-Plantation.com/architecture-requests)

For the quickest approval time, please email your completed application to: [arc@River-Plantation.com](mailto:arc@River-Plantation.com)

or send via US mail to:  
**River Plantation HOA**  
**C/O Sentry Management**  
**5969 Cattleridge Blvd, Suite 203**  
**Sarasota FL 34232**

You will be notified though the email address provided in this application, a notice of receipt of the application and the decision made by the Association and/or the Architectural Control Committee (ACC) pursuant to the declaration covenants, conditions and restrictions of your Homeowners' Association. Architectural meetings are held the 2nd Thursday of each month. **Your application is suggested to be submitted 3 days prior to allow the committee members time to review and ensure it is on the agenda for the Thursday meeting.**

*If approval is granted, it is not to be construed to include approval of any County or City Code Requirements. A building permit from the appropriate building department is needed for some property alterations and/or improvements. It shall be the sole responsibility of the owner to determine whether a permit is required. The Association and/or the Architectural Review Board shall have no liability or obligation to determine whether such improvement, alteration or addition complies with any applicable law, rule, regulation, code or ordinance.*

OWNER'S NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_

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ADDRESS: \_\_\_\_\_, PARRISH FL 34219

EMAIL ADDRESS: \_\_\_\_\_ DATE: \_\_\_\_\_

<p><b>HOME PAINT REQUEST:</b> Pre-approved colors are listed on our website shown above) If colors are not on this list the standard approval process is followed and if approved, added to the Pre-approved list. Entire home must be painted at same time.          Please list River Plantation Color Scheme # or Manufacture name, color name and code: Example "Sherwin Williams SW7036 Accessible Beige"</p>		
SW Express Approval: Yes___ No___	If Yes, Page #	
If NOT Express (Include Paint Brand and Code)	2. Trim Color:	
	1. Main House Color:	3. Garage Door Color:
		4. Front Door Color:

<p><b>ROOFING REQUEST:</b> All roofing materials must be architectural shingles as indicated in our covenants. These shingles have a three-dimensional appearance that adds depth and texture to the roof.</p>
<p>Brand/Type/Color (Approved colors are listed on our website shown above)</p>



**FENCE REQUEST:** Fence requests must include an attached lot survey showing lot dimensions and exact placement of fence and gates and community irrigation boxes on lot. Please check the county website to see if you have a maintenance easement that runs on either side of your property to a pond.

COLOR:	HEIGHT: (4' std)	MAKE & MODEL: (attach photo sample)
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Other Type of Alteration in detail:

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(If more space is required, please attach another sheet)

Please attach the following:

- **Lot survey for landscape, pool, fence, driveway expansion, etc.**
- Type & color of material being used
- Maintenance easement lines on property
- Name and location of plants & grass being installed
- Contractor information
- Photos of existing condition

As a condition precedent to granting approval of any request for change, alteration, or addition to an existing basic structure, the applicant, their hires and assigns thereto, hereby assume sole responsibility for the repair, maintenance, or replacement of any such change, alteration, or addition. **IT IS UNDERSTOOD AND AGREED THAT THE HOMEOWNER'S ASSOCIATION IS NOT REQUIRED TO TAKE ANY ACTION TO REPAIR, REPLACE OR MAINTAIN ANY SUCH APPROVED CHANGE, ALTERATION, ADDITION, OR ANY STRUCTURE AND OTHER PROPERTY. THE HOMEOWNER AND ITS ASSIGNS ASSUME ALL RESPONSIBILITY AND COST FOR ANY ADDITION, CHANGE AND ITS FUTURE UPKEEP AND MAINTANCE TO THE ORIGINAL STATE. HOMEOWNER AGREES TO ALLOW HOMEOWNERS ASSOCIATION ACCESS FOR REPAIR, REPLACEMENT AND MAINTENANCE OF THE COMMUNITY IRRIGATION SYSTEM SHOULD IT BE NECESSARY AND HOMEOWNER SHALL REMOVE ANY ALTERATION OR IMPROVEMENT THAT RESTRICTS ACCESS EVEN IF LOCATED ON HOMEOWNERS' LOT. ANY REMOVAL AND REINSTALLATION OF FENCES, LANDSCAPE, WALKWAYS, STRUCTURES ETC THAT ARE NECESSARY TO MAINTAIN THE COMMUNITY IRRIGATION SYSTEM SHALL BE AT THE SOLE EXPENSE OF THE HOMEOWNER.**

OWNER'S SIGNATURE \_\_\_\_\_ DATE: \_\_\_\_\_

OWNER'S SIGNATURE \_\_\_\_\_ DATE: \_\_\_\_\_

For ACC Use Only	
ACTION TAKEN BY ACHITECTRUAL CONTROLL COMMITTEE	
Date _____	<input type="checkbox"/> Express Approval <input type="checkbox"/> Approved <input type="checkbox"/> Not Approved
_____	_____
Authorized Representative Name	Approval Signature or Digital Approval Stamp